



सदस्य यांत्रिक, रेलवे बोर्ड
एवं
पदेन सचिव, भारत सरकार
रेल मंत्रालय
नई दिल्ली-११० ००१
MEMBER MECHANICAL, RAILWAY BOARD
&
EX-OFFICIO SECRETARY,
GOVERNMENT OF INDIA
MINISTRY OF RAILWAYS
NEW DELHI-110001

Dear fellow officers,

10.5.2013


It gives me immense pleasure to address you all in my new capacity as Member (Mechanical). Having worked with some of you, I am well aware of your dedication and conscientious attitude towards work. Having said that, I would like to point out that 'efficiency' in work must go hand in hand with 'effectiveness'. Oftentimes, we are caught up in our web of routine schedules, and in the process ignore the larger picture. It is important to keep the vision in mind.

In this direction, I would like you to identify your key deliverables and work assiduously towards achieving them. To remove any irritants in this endeavour, I will be accessible to you whenever you wish to bring forward any issue to my attention, personal or otherwise. Please feel free to email me at: **mmrbd13@gmail.com**

At the same time please do not ignore the well being of your family. Spend quality time with them as they provide the backbone for you to perform well at work. The issue of working beyond office hours should be more of an exception than a rule. So the productivity of work during office hours should go up.

I look forward to working with you closely to bring our institution a glowing reputation - one of excellence, efficiency, integrity that is executed with a compassionate heart.

With best wishes,


(Arunendra Kumar) 10.5.2013